

Logan Together Child and Family Chapter

Scope and Terms of Reference -February 2016

One of the main ways Logan Together is organising itself is via a number of **Industry Chapters** that bring together people and organisations interested in specific areas of work. The Industry Chapters are topic-based and are open to anyone or any organisation interested in and willing to do work on those topics.

The **Child and Family Chapter** is interested in a wide- ranging set of strategies that are fundamental to achieving Logan Together's child development goals. These include projects to effectively engage families and kids, foster social connection and whole-person wellbeing, drive service integration and improve service access and increase community knowledge and skills in child development and parenting. These strategies will complement work going on in other Chapters such as Health and Education.

Each Chapter will take action through a series of **Project Action Groups** with a clearly defined mandate and project scope. Some Project Action Groups will be relevant across many areas of work and Logan Together Chapters. These will have a relationship direct with the Logan Together Leadership Table, as well as involving members of different Chapters. You can see the Project Action Groups the Child and Family Chapter is proposing to support at Appendix 3 at the back of this document.

Coordinating the work of these Project Action Groups and marshalling people and shared resources to enable them to succeed will be one of the main jobs for the Child and Family Chapter. The Chapter and the Project Action Groups will be adopting a **Results Based Accountability** style framework that will drive a very clear and tight focus on what whole-of-population results we are seeking to achieve and why and how the work of the Project Action Groups will contribute to achieving those results. The Chapter will also provide a forum for a regular exchange of information, for professional development and for debate and creativity about the Logan Together agenda.

Industry Chapters and Project Action Groups sit within the broader Logan Together governance framework. You can read more about that framework and other important bodies - such as the *Cross Sector Leadership Table* and *Citizen Panels* – in the paper on Governance Arrangements. The Logan Together Framework for Action give more detail on how Project Action Groups will work and interact with Chapters and other governance arrangements.

Integrating work across child and family focussed initiatives

In the child and family space there are a number of other important initiatives running in our community, which strongly overlap with – or indeed underpin - the Logan Together agenda. These include:

- The Stronger Families reforms driven by the Regional Child and Family Committee
- Communities for Children
- Child Friendly Community Consortium

Stakeholders have agreed to take an integrated approach to the work of these initiatives and the work flowing from the Logan Together Roadmap.

This means the Child and Family Chapter will respond to the full set of issues arising from these agendas. Most notably, that means the Chapter will address issues pertaining to children 0 to 18, which is the scope of the Stronger Families work. Where specific requirements exist for particular pieces of work to be conducted, an Action Group will be set up to directly focus on delivery of that work.

Geographic scope

The arrangements for the Child and Family Chapter are made in the context of service delivery within the Logan City Local Government Area (LGA). This comfortably encapsulates the focus of:

- The Child Friendly Community Consortium
- Communities for Children
- Logan-Beenleigh Family and Child Connect (FaCC) LLA

It covers only part of:

- Browns Plains and Beaudesert LLA – being the Browns Plains catchment
- It is thus assumed that the geographic scope for this integration proposal would continue to require separate structures for the Beaudesert and Bayside LLA catchments as per:

In scope for the Child and Family Chapter	Out of scope
<ul style="list-style-type: none"> • The Child Friendly Community Consortium • Communities for Children • Logan FaCC Local Level Alliance • Browns Plain FaCC LLA catchment • Beenleigh FaCC LLA catchment (already combined with Logan LLA under the current draft Terms of Reference) 	<ul style="list-style-type: none"> • Beaudesert LLA catchment • Bayside LLA catchment

Where issues and projects can be addressed in a common way across the Logan LGA, the commitment from stakeholders is do that via the mechanism of the Child and Family Chapter. That

does not prevent work being done at a district level that is specific to a particular sub-region. The Browns Plains Local Level Alliance wishes to maintain a local service network to focus on localised service delivery issues in that part of the city for instance.

LLA Coordinator role

The Logan FaCC LLA Coordinator is currently responsible for convening, coordinating and providing secretariat to the Family Support Collective. This role will continue unchanged under the proposed model. The Family Support Collective meets monthly.

The Logan FaCC and Beenleigh Bayside FaCC LLA Coordinators have been sharing responsibility for convening, coordinating, facilitating and providing secretariat for the Logan-Beenleigh LLA. Under the proposed model, the LLA Coordinators will both play key roles in maintaining communication across the levels of the structure. The LLA Coordinators will also continue to play an important role in maintaining and strengthening relationships between the FaCC services, partner agencies, prescribed entities and community referrers. Additional specific responsibilities would include:

- Continuing the promotion of the FaCC services
- Contributing to the development of FaCC engagement strategies
- Participate in the Child and Family Chapter Leadership Group to support the establishment/ implementation of specific Project Action Groups and act as a conduit for information flow.
- Providing support to any Child and Family Project Action Groups which were geographically specific to an area within a FaCC region (e.g. specific suburb or SA2 level target)
- Providing support to Child and Family Project Action Groups which specifically address implementation of Stronger Family Reforms (e.g. evaluation of FaCC)
- Reporting of Child and Family Chapter activities as they relate to the RCFC priority areas.

You can read more about how the LLA functions will integrate with the Logan Together Child and Family Chapter at Appendix A.

Committee requirements

The Child and Family Chapter will satisfy the Advisory Committee requirements for the Communities for Children program and the Strategic Committee function of the Child Friendly Community Consortium.

There is also in-principal support for the Chapter to meet the Alliance requirements of the three Local Level Alliances supported through the Stronger Families initiative, although there is a desire to maintain a local area service network for the Browns Plains catchment as part of the work of that LLA.

Child and Family Chapter convening group

A core 'convening group' will organise meetings, run the agenda, facilitate Action Group start-ups and track their progress. This convening group will also be responsible for liaising with the *Cross Sector Leadership Table* to ensure a positive flow of information and input into decision-making.

We expect there will be a wide group of stakeholders who will get involved in the Project Action Groups. These folks may attend some Chapter meetings and not others, but the core convening group will provide the 'spine' for the Chapter.

Child and Family Chapter stakeholders thought the group should not be too big and be comprised of senior leaders from across the sector who work in a strategic context.

Family Support Collective

While the current Logan-Beenleigh LLA will be incorporated into this Child and Family Chapter, the existing **Family Support Collective (FSC)** which has a day-to-day operational focus on collaborative case management and similar processes will still be maintained. The FSC is a mechanism for improving referral pathways for families and collecting information about current gaps and barriers in service provision (see: "FSC-TOR"). This information will be communicated to the Child and Family Chapter Leadership Group to inform prioritisation and formation of Project Action Groups.

The Family Support Collective aims to:

- Improve access to appropriate and timely support for vulnerable families across the Logan City Council region
- Ensure families are actively engaged in, and given the opportunity to lead the process of determining appropriate supports
- Collect and communicate information about significant barriers to, and gaps in, the provision of support for families to the Logan-Beenleigh Local Level Alliance

Family Support Collective Terms of Reference August 2015

Other Chapters

We think the Chapters below make sense. Some of these will need to be new forums, but where there are existing networks that do the job, we'll ask to piggyback on those existing structures and take a little space on the agenda.

Remember, the Chapters are topic and project based, so you can be a health professional or organisational representative and turn up at the Housing Chapter meeting because there are topics discussed that are important to you.

New Chapters	Existing networks that might serve as Chapters
Education	Housing and homelessness
Health and Wellbeing	Domestic and family violence
Child and Family Services	Employment and training

Meetings

Chapters will decide on the best meeting format and frequency. We think meeting at least quarterly will be important to maintain momentum, and some Chapters will want to meet much more regularly than that. Meeting schedules and papers will be published on the Logan Together website: www.logantgether.org.au

Diagrams

The following diagrams seek to represent the way the Child and Family Chapter will work and – in greater detail – how the Logan Beenleigh LLA proposes to work with the Regional Child and Family Committee.

- Regional Child and Family Committee Agenda
- Logan Together Agenda
- C4C Agenda
- Other items members wish to progress



Child and Family Chapter leadership group

- Convenes agenda and coordinates action
- Drives collaboration and makes things happen
- Shares resources, opportunities and sorts out problems
- Shares information up and down the line and out
- Creates collaborative culture



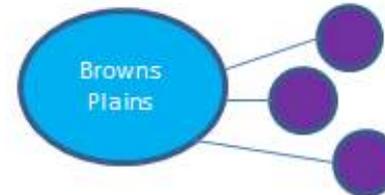
Geographic catchments where required

LLA Coordinator convenes

Action groups



Example Topics:
Logan Together Priorities
Youth at risk
Stronger families reforms priorities
Data and service mapping



School neighbourhoods

APPENDIX A

Integration of Logan Together Child and Family Chapter with Logan-Beenleigh LLA

Proposal Background

Logan Together will utilise a structure of industry chapters to address the gap in wellbeing for children in Logan (See: “Logan Together Governance Arrangements- FINAL”). This will include significant work to improve supports available to vulnerable families. Changes will be implemented through a series of Project Action Groups which will be directed by the industry chapters. The current proposal aims to incorporate the existing structures and functions of the following Logan based child and family focused groups into a single Child and Family Leadership Group:

- Logan-Beenleigh LLA
- Child Friendly Communities Consortium
- Communities for Children Advisory Board

This Child and Family Leadership Group will then inform issue and geographically specific Project Action Groups which will be responsible for creating tangible outcomes. It is important to recognise that while the current Logan-Beenleigh LLA will be incorporated into this new structure, the existing **Family Support Collective (FSC)** will still be maintained as a mechanism for improving referral pathways for families and collecting information about current gaps and barriers in service provision (see: “FSC-TOR”). This information will be communicated to the Child and Family Chapter Leadership Group to inform prioritisation and formation of Project Action Groups.

The Family Support Collective aims to:

- Improve access to appropriate and timely support for vulnerable families across the Logan City Council region
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Family Support Collective Terms of Reference August 2015

Membership of the Child and Family Chapter Leadership Group

A convening group is meeting to ensure the right people make up the membership of the proposed leadership group. The Benevolent Society has identified 33 participants to inform that selection including key members of the current Logan-Beenleigh LLA as well as the Regional Child and Family Committee (RCFC). The selection process will occur in March 2016 and it will be important that the interests of the RCFC are clearly represented on this Leadership Group. It would be recommended that the Department of Communities, Child Safety and Disability Services identify who would be best placed to ensure the interests of the RCFC are represented within this Leadership Group. It is also recommended that the Logan Together Cross Sector Leadership Table play a role in determining the selection process. The LLA Coordinators would play a role in ensuring any LLA specific functions such as implementation and evaluation of FaCC remained on the Leadership Group agenda.

Current LLA members who may not sit on the Child and Family Chapter Leadership Group will still have ample opportunity to feed into priorities and participate actively through the multiple Project Action Groups and/or the Family Support Collective.

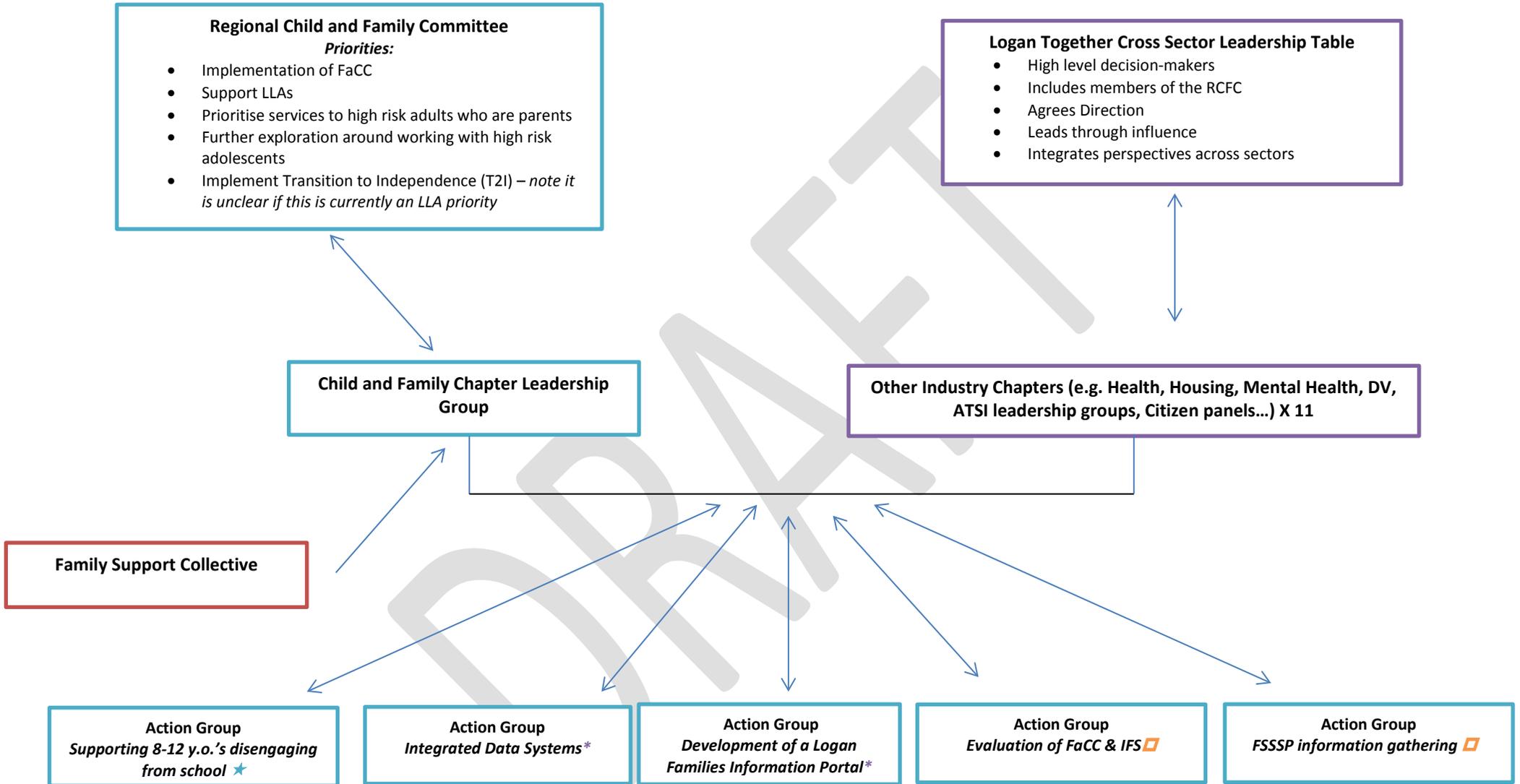
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- Continuing the promotion of the FaCC services
- Contributing to the development of FaCC engagement strategies
- Participate in the Child and Family Chapter Leadership Group to support the establishment/ implementation of specific Project Action Groups and act as a conduit for information flow.
- Providing support to any Child and Family Project Action Groups which were geographically specific to an area within a FaCC region (e.g. specific suburb or SA2 level target)
- Providing support to Child and Family Project Action Groups which specifically address implementation of Stronger Family Reforms (e.g. evaluation of FaCC)
- Reporting of Child and Family Chapter activities as they relate to the RCFC priority areas

Integration of Logan Together Child and Family Chapter with Logan-Beenleigh LLA



* Indicates group identified as Logan Together priority (see “Child and family chapter structure” p2)
 ★ Indicates group identified as priority per LLA issues register

Note: Project Action Groups listed are only suggestions at this stage

□ Indicates LLA role specific action group

LLA outcomes per FaCC Guidelines	Child and Family Chapter Leadership Group <ul style="list-style-type: none"> • Includes members delegated by RCFC • Convenes agenda and coordinates action • Shares resources, opportunities and sorts out problems • Shares information up and down the line • Creates collaborative culture 	C&FC Project Action Groups <ul style="list-style-type: none"> • Informed by RCFC, FSC & LT citizen panels • Directed by C&FC Leadership Group • Time limited • Can be focused on issues within specific geographic areas • Can be informed by other chapters • Will include members from across sectors 	Family Support Collective <ul style="list-style-type: none"> • Panel based, collaborative, care coordination structure for ensuring vulnerable families are referred to the right support in a timely manner • Provides opportunity for information and resource sharing between organisations • Identifies opportunities for collaborative work • Allows for capacity building within families to determine their support pathways and improve engagement
Building community capacity to provide a more efficient service provision for families and a thriving local community	✓	✓	✓
Improved and more direct referral pathways for families to access appropriate services	✓	✓	✓
Family and Child Connect embedded as an alternate pathway for families to be connected to the right support at the right time	✓		✓
Improved information sharing between providers to enable more coordinated and effective responses to families	✓		✓
Responses aligned to better support vulnerable families and strengthen service integration, such as shared practice		✓	✓

framework and resources			
LLA outcomes per FaCC Guidelines	<p>Child and Family Chapter Leadership Group</p> <ul style="list-style-type: none"> • Includes members delegated by RCFC • Convenes agenda and coordinates action • Shares resources, opportunities and sorts out problems • Shares information up and down the line • Creates collaborative culture 	<p>C&FC Project Action Groups</p> <ul style="list-style-type: none"> • Informed by RCFC, FSC & LT citizen panels • Time limited • Can be focused on issues within specific geographic areas • Can be informed by other chapters • Will include members from across sectors 	<p>Family Support Collective</p> <ul style="list-style-type: none"> • Panel based, collaborative, care coordination structure for ensuring vulnerable families are referred to the right support in a timely manner • Provides opportunity for information and resource sharing between organisations • Identifies opportunities for collaborative work • Allows for capacity building within families to determine their support pathways and improve engagement
Contribute to service system integration through identification of available services and gaps, improvement in the alignment between the configuration of the service system and the needs of local families.	✓	✓	✓
Contribute to place based planning for the development of an integrated suite of local services that provide families with responsive, accessible and effective support.	✓	✓	✓

APPENDIX B

FAQs: How will the Child and Family Chapter work?

What will the scope of the Child and Family Chapter be?

The Child and Family Chapter will replace the C4C and CFCC Strategic Committee and take on a number of the strategic jobs of the three LLAs operating across Logan City.

To make that work, the Chapter will need to respond to a number of similar agendas across the 0-18 child and youth space. These agendas include those coming from the Regional Child and Family Committee, Logan Together and from the existing groups associated with C4C, CFCC and the three LLAs.

The role of the Chapter will be:

- To provide integrated strategic oversight of work in the 0-18 space and ensure everybody's needs are accommodated
- Guide common projects through to completion to avoid duplication
- Oversight a number of Project Action Groups that will pursue specific pieces of work and understand how these connect
- Provide a forum for collaboration and professional development
- Link to other Chapters to connect with work in the wider Logan community
- Link with Citizen Panels and parent and community member groups to drive co-design

How will it be structured?

There will be a smaller Convening Group of people who run the "business" of the Chapter and provide a consistent foundation off which the Chapter's activities can hang.

Numerous Project Action Groups will take on various project assignments over time, with the Chapter providing coordination and links between the Project Action Groups.

The Browns Plains LLA will continue to exist separately but remain in communication with the Child and Family Chapter as will the newly emerging early education neighbourhood networks.

What projects will the Chapter work on?

Early on, the Chapter will decide on the projects it is interested or required to address. These will likely include Logan Together projects from the Roadmap, projects mandated by the Regional Child and Family Committee and other projects important to Chapter participants.

Other Logan Together Chapters will be doing the same thing at the same time. Where there is an overlap, this will be resolved between Chapters or via the Cross Sector Leadership Table.

Who can attend the Child and Family Chapter?

Logan Together Chapters are topic based, so the answer is really anyone with a passion for the work being conducted and a willingness to contribute. Projects undertaken by Project Action Groups within the Child and

Family Chapter may be supported by health professionals, family support professionals, teachers and community members.

So will the LLAs and other structures cease to exist?

Some structures will be incorporated into the new Chapter structure – such as the C4C Advisory Committee and the CFCC Strategic Group.

The Logan-Beenleigh LLA will cease to exist in its current form and existing participants will be given the option to nominate for the Child and Family Chapter Leadership Group, an alternate Logan Together chapter and/ or Project Action Groups per their interest/skill areas.

The Family Support Collective, which meets most of the stated outcomes within the FaCC Guidelines will continue to be facilitated by FaCC Logan and exist as a separate entity but will feed information into the Child and Family Chapter Leadership group for potential action group formation.

The Browns Plains LLA will exist separately but will maintain connections with Logan Together and the Child and Family Chapter

What will coverage of the 0-18 cohort look like, since the Logan Together initiative is targeted to pre-birth - 8 years?

The Chapter proposes to cover the whole 0-18 cohort and deal with Logan Together issues as a sub-set of the issues addressed by the Chapter. The Chapter would act as a coordinating and integrating point for all of the agenda's that pertain to the cohort.

There will be specific issues and projects that need to be addressed for the adolescent cohort. These could be progressed through specific Project Action Groups, which are coordinated through the Chapter.

How will the Chapter be agile to respond to priorities identified by the Regional Child and Family Committee?

The Chapter would respond to the interests of the Regional Child and Family Committee as one of the Chapter's principal stakeholders. The Chapter would take a brief from the Regional Child and Family Committee and coordinate action and Project Action Groups to respond to that brief.

The Chapter structure would not interfere with Government's ability to directly interact with individual programs or agencies. It is a coordinating and integrating structure.

Is there a risk that a broadened focus beyond 0-8 year cohort will have an impact on the outcomes of Logan Together by diluting its focus?

The Chapter will have to progress several agendas if it is to be successful. The alternative of having several unconnected structures contains different problems. The preference is to progress with an integrated approach and manage the risk of focus dilution by having Project Action Groups.

What will be the exact roles of the funded LLA coordinator in the Child and Family Chapter

The hope is that by improved coordination through the Chapter, the LLA Coordinators will have more time to progress change projects. This would likely see them convening particular Project Action Groups to progress

priority initiatives, but this would not be their sole focus. Essentially they would have 4 roles specific to the Chapter:

1. Participate in the Child and Family Chapter Leadership Group to support the establishment/ implementation of specific Project Action Groups and act as a conduit for information flow.
2. Providing support to any Child and Family Project Action Groups which were geographically specific to an area within a FaCC region (e.g. specific suburb or SA2 level target)
3. Providing support to Child and Family Project Action Groups which specifically address implementation of Stronger Family Reforms.
4. Reporting of Child and Family Chapter activities as they relate to the RCFC priority areas.

Additional roles that sit outside of the scope of the Chapter include:

- Continuing the promotion of the FaCC services
- Contributing to the development of FaCC engagement strategies
- Facilitation of the Family Support Collective (Logan FaCC)

Will the C4C Advisory Committee disappear?

The Convening Group and broader Chapter will fulfil the requirements and role of the existing C4C Advisory Group. The Department of Social Services has confirmed they are happy with that arrangement.

How will the Chapter relate to the CFCC Trust?

The CFCC Trust is a separate legal entity that will continue as a vehicle underpinning Logan Together and, into the future, potentially other initiatives. The Trustees of the Trust have a formal legal role overseeing the Trust and will continue in these duties.

APPENDIX C

Detailed List of Proposed Project Action Groups

1. Social and emotional resilience
2. Joined up family centred support system
3. Integrated child and family hubs
4. Community education / information campaign
 - a. Including family information portal
5. Integrated parenting education and life skills campaign
6. Community and family engagement
 - a. Best practice approaches
7. Shared family engagement team
8. Play as early intervention and prevention practice
9. 7-11 year old engagement and support
10. FACC technical working groups
 - a. Evaluation
 - b. FSSP Working Groups
11. Workforce plan for the broad child development sector
12. Young parents
13. Children's voice
14. Specialist focus on culturally safe practice
 - a. Aboriginal and Torres Strait Islander families
 - b. Pacific Island families
 - c. Refugee and migrant families
 - d. Support for families to maintain culture and language
15. Father engagement

There is also a proposal for a new Chapter or Action Group focussing on Research. This is being progressed in the form of a Research Alliance, which Dr Geoff Woolcock will chair.